Getting Started

Set Up Your iClicker Cloud Account

NOTE: You will need to download the iClicker Cloud Instructor Software if you intend to use Polling and Quizzing modules. If you plan to only use the iClicker Attendance module, you can create your account and course by visiting instructor.reef-education.com

1. Download the iClicker Cloud instructor software from iclicker.com and copy the extracted application to your computer’s hard drive.
   
   TIP: You can also run the software from a thumb drive, though we recommend running iClicker Cloud from your hard drive for best performance.

2. Launch the iClicker Cloud application and click the Create a New Account button.

3. Complete the form to create an iClicker Cloud account. Because all iClicker Cloud data is saved to the cloud, you will use this account to access your course data from anywhere.

4. Once the Course Dashboard opens, click the blue Create a Course button to create your first course. You can edit or update course settings at anytime. The more detail you provide, the easier it will be for your students to find your class. Once completed, let your students know that your course is ready to join.

   TIP: If you are using Attendance, you will not be able to run an Attendance session until at least one student has joined your course.

Instructor Remote (Optional)

If you choose to use an iClicker instructor remote to control iClicker Cloud and your presentation, go to your account profile to add or edit your instructor remote.

Instructor Remote Functions

-  = Change question type
   (iClicker 2 only)

A = Start/stop polling

B = Show/hide Results

C = Select next response (or next slide if Results are hidden)

D = Select previous response (or previous slide if Results are hidden)

E = Grade selected response
   (must be used with C and D buttons)

Have questions about iClicker Cloud? Visit www.iclicker.com/support
Student Experience

Using the Reef Student Application, students can participate with a laptop, smartphone, or tablet. Students can also participate using an iClicker remote if you connect an iClicker instructor base.*

When you create an iClicker Cloud instructor account, an iClicker Reef student account is automatically created with the same credentials. You can use those credentials to see the student experience in iClicker Reef. For the best simulation of the student experience, we recommend running the student and instructor software on separate devices.

1. Go to app.reef-education.com or download the native iOS app from the iTunes App Store or Android app from Google Play.

2. Log in to the Reef student app using your instructor account’s email and password.

3. Tap the **Add a Course “+”** button then find and add the course you previously created.

4. Start a polling session from the iClicker Cloud instructor software.

5. From the Reef student app, join the session when the **Join** button appears.

6. Run polls from the iClicker Cloud instructor software and respond from the student app.

*NOTE: the iClicker2 instructor remote cannot be used as a student remote and should NOT be registered as a remote in the student app.*
iClicker Cloud Desktop Software Overview

**iClicker Enabled Indicator**
If students will be participating with iClicker remotes, plug in your iClicker base and ensure this icon is present before beginning the session.

**Session History**
From this tab, you can view, grade, delete, and export past sessions. You can also resume any sessions that were left open.

**Course Roster**
View and manage the students enrolled in your course. Exporting your roster is only available from the web.

**Start Session**
Launch your sessions with the green **Start Session** button. Use the arrow to select **Polling** or **Quizzing**.

Note: When you attempt to start a session, iClicker Cloud will detect if a previous session is still open and will prompt you to either resume it or start a new session.

Note: If you start a Quizzing session, you will be prompted to enter the quiz details before proceeding.

**Course List**
Select the course you would like to be active.

**Course Management**
Click these icons to add or remove a course.

**Course Settings**
Click the gear icon to access settings for base frequency, scoring, grade sync, and sharing question screenshots and results. Attendance settings are only available from the instructor website.

**Course Dashboard**
Details for the active course are displayed here.

**Profile and Sign Out**
Edit your profile information, including adding an instructor remote.

**Launch Instructor Website**
This link launches the instructor website, where you can access the Gradebook and Attendance features.

**Edit Course Details**
Make changes to your course details using this option.
iClicker Cloud Polling

iClicker Cloud facilitates an active learning classroom by allowing you to ask polling questions—and view results—on the fly.

NOTE: A screenshot of your computer desktop is automatically saved to the cloud and sent to student devices when polling is started. Go to the Course Settings to decide if/when to share this screenshot with students. You will still receive copies of the screenshots, even if they are not sent to students.

Polling Toolbar
Toolbar expands when polling is active (both states shown).

Time elapsed can be configured to count-up or count-down

Results Window
Summary of the class responses.

Open side thumbnail navigation panel
Navigate to other questions in the session
Compare results with another results window
Click to indicate the correct response. Multiple correct responses can be selected.

Attendees Window
Window shows the names of students who have joined the session and unregistered remote IDs for clickers that have voted in the session. You can also see who has responded to the current question.

Master Toolbar
Show/hide the other windows with the Master Toolbar. End the session by closing this toolbar.

Counter shows the number of students who have joined the session
Course settings (not all are available when a session is active)
Toggle minimized and expanded toolbar size

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iClicker Cloud Quizzing

Quizzing by iClicker Cloud allows students to work through multiple questions in class at their own pace.

**NOTE:** Screenshots are not captured during quizzing sessions, so it is recommended that you provide your students with a digital or paper copy of the quiz.

**Quizzing Toolbar**
Toolbar shows time elapsed and number of quizzes submitted

**Start/Stop quizzing**

**Time elapsed**

**Number of quizzes submitted**

**Answers & Results Window**
Enter the answers and points for each question during the quiz or after ending the session. You can see students' results as they respond to questions.

After grading all of the questions, select this option to allow students to view the quiz results.

**Feedback**
Use this area to provide feedback or additional information about the question.

**Attendees Window**
Show the names of students who have joined the quiz. Also, view overall progress and how many questions each student has answered. A check appears next to a student name after they have submitted their quiz.

**Counter**
Shows the number of students who have joined the session

**Overall class progress**